

The Live Oak City Council met Tuesday, March 14, 2023, at 5:30 p.m. in City Hall located at 101 SE White Ave., Live Oak, Florida 32064 for a regular monthly meeting. The following officials were present: Mayor Frank Davis, Councilmember Matt Campbell, Councilmember Tommie Jefferson, Council President David Burch, Councilmember Lynda Brown-Owens, Councilmember Tesie Allen, City Attorney Todd Kennon, City Clerk John Gill, & City Manager George Curtis

Council President Burch called the meeting to order.

City Manager George Curtis led the invocation, which was followed by the Pledge of Allegiance to the Flag.

Council President Burch then presented the agenda for any additions, deletions, or changes. Councilmember Owens made a motion to move her items that she has to discuss down to the end of the agenda, which Councilmember Allen seconded. The motion carried unanimously.

Council President Burch then proceeded to the next agenda item regarding the approval of February 14th, 2023 regular monthly city council meeting minutes. Councilmember Jefferson moved to approve regular monthly city council minutes as presented, which Councilmember Owens seconded. The motion carried unanimously.

Council President Burch then opened the floor for public comment.

Cheryl Pruitt: Boarding Houses

Nathaniel Smith: Matters of the Housing Authority

Hannah Skinner: Updates from the Chamber of Commerce

Council President Burch closed public comments.

Council President Burch then turned the floor over to Mayor Davis who proceeded with matters of the city. Mayor Davis spoke about the vision goals for the City of Live Oak along with the feedback from the community. Mayor Davis shared suggestions on how to better the city through beautifications, assisting local businesses, economic development, and a series of workshops with city council to develop a vision for the city.

Council President Burch then proceeded to discussion with possible council action on the appointment of a new Public Works Director and turned the floor over to City Manager George Curtis. Mr. Curtis recommended Jerald Lee to be appointed based on the scoring committee along with his experience. Jerald Lee came forward to introduce himself and to speak about his credentials for this position. Councilmember Campbell move to approve Jerald Lee as the new Public Works Director which councilmember Jefferson seconded. The motion carried unanimously.

Mr. Curtis then moved on to discussion with possible council action, resolution #2023-03, a resolution authorizing an addendum to the city's gas services agreement with Florida Gas Utility transaction 2023A. Mr. Tom Jeffery, CEO and General Manager for Florida Gas Utility gave a presentation. Mr. Jeffery advised the Council that this is an opportunity for the City to participate in a discounted natural gas supply transaction. Mr. Jeffery is asking for the City to include 2 more transaction being that the city is involved in 4 transactions already. Mr. Jeffery stated that the Municipal Gas Authority of Georgia is the entity that does the prepayment with a 30-year commitment at no risk to the city. Finance Director Joanne Luther approached council and stated that all customers are receiving the savings from these transactions and will continue to do so. Councilmember Owens made a motion to approve resolution 2023-03 authorizing an addendum to the city's gas services agreement with Florida Gas Utility transaction, which councilmember Allen seconded. The motion carried unanimously.

Council President Burch moved to the next agenda item, resolution #2023-04 a resolution authorizing an addendum to the city's gas services agreement with Florida Gas Utility transaction 2023B. Councilmember Owens made a motion to approve the resolution 2023-04, which councilmember Jefferson seconded. The motion carried unanimously.

Mr. Curtis moved to the next agenda item, resolution #2023-05 a resolution authorizing the purchase of a mechanical stair screen for the wastewater treatment plant for a total cost of \$76,303.00. Councilmember Campbell made a motion to approve the sole source purchase of a replacement mechanical stair screen model ESR28/510/6 to be accepted contingent on no other vendors proposing themselves as a supplier through the end of March 15, 2023, which councilmember Jefferson seconded. The motion carried unanimously.

Mr. Curtis then moved to the next agenda item, discussion with possible council action, resolution #2023-06, a resolution accepting a bid related to the replacement of the roof on City Hall. Mr. Curtis advised that the bid in the amount of \$270,028 from BBG company from Jacksonville, would be the best value for the city. Councilmember Owens moved to approve resolution 2023-06 awarding, BBG contracting group for roof replacement, which councilmember Allen seconded. The motion carried unanimously.

Mr. Curtis proceeded to the next agenda item, discussion with possible council action, resolution #2023-02 a resolution authorizing the city to accept and approve the subdivision plat titled Live Oak Crossing subject to all conditions, provisions and requirements of the City's Code of Ordinance, LDR's, and Comprehensive plan, as amended, accepting the completion for the subdivision, authorizing execution and recording of the plat, providing for an effective date. Councilmember Campbell made a motion to approve resolution 2023-02, which councilmember Jefferson seconded. The motion carried unanimously.

Mr. Curtis then proceeded to next agenda item, discussion with possible council action, application for petition for a waiver from special development provisions of the adopted City Land Development Regulations, for the Live Oak Apartments project. The applicant is requesting a waiver from the redeveloped multiple family development requirement to install City natural gas supply and connection infrastructure to each new dwelling unit. Councilmember Jefferson made a motion to grant the waiver, which councilmember Campbell seconded. The motion carried unanimously.

Mr. Curtis proceeded to the next item on the agenda discussion with possible council action, first reading of Ordinance 1491 an ordinance amending the Future Land Use Classification to fifty or fewer acres of land on the Future Land Use plan map of the City of Live Oak Comprehensive Plan, pursuant to an application, CPA23-01, by the property owner and/or their authorized designated representative under the amendment procedures established in sections 163.3161 through 163.3215, Florida statutes as amended and article three of the Land Development Regulations providing for a change in the assigned future land use classification from Residential Medium Density to public, on certain lands within the corporate limits of the City of Live Oak Florida providing severability repealing all ordinance in conflict providing authority and providing an effective date. Councilmember Owens made a motion to approve the first reading of Ordinance 1491, which councilmember Allen seconded, the city Attorney read the title and the floor was opened to the public for comments. None heard, a vote was taken and the motion was carried 4 to 1 with councilmember Jefferson opposing.

Council President Burch then proceed to the agenda items moved to the end of the agenda, and turned the floor over to councilmember Owens. Councilmember Owens spoke about the unpermitted boarding houses and the safety for people in the neighborhood. Also, councilmember Owens suggested that boarding houses should be zoned and permitted.

Councilmember Owens proceeded to the next item on the agenda regarding placement of a sidewalk that would go all the way around the Douglass Center.

Councilmember Owens moved on to the next agenda item, requesting for traffic radar speed sign to be installed on Walker Avenue. Councilmember Owens advise that it's becoming dangerous because of more traffic.

Councilmember Owens moved on to the next agenda item, discussion with possible council action resolution #2023-07, a resolution appointing the current City Manager back to the prior position held as Development Manager. Council President Burch aloud Mr. Wayne Hannaka to give his public comments as he deferred to this item. Mr. Hannaka spoke about the City Manager position, boarding houses, and the Building Inspector.

The City Attorney explained the process of the City Manager being appointed back to his previous position. Also, the pay amount for Development Manager of \$82,537.50 and benefits he would receive. Councilmember Owens made a motion to appoint city manager back to his previous position as Development Manager, which Councilmember Allen seconded. A vote was taken and the motion carried unanimously.

Councilmember Owens moved on to the next agenda item, discussion with possible council action on possible candidates to be offered the position of interim City Manager as soon as a contract can be prepared and a special called council meeting scheduled to approve and swear in a candidate. Council President Burch then opened the floor for public comment, which Ms. Anita Williams spoke regarding the city manager and the building inspector position, and real estate development. Councilmember Owens made a motion to advertise the interim City Manager position for three weeks and have a special called meeting to vote on the candidate, which councilmember Allen seconded. The motion carried unanimously.

With there being no further business, the meeting was adjourned.

Councilmember David Burch
City Council President

Attest:
Mr. John Gill
City Clerk