

CRA Board Meeting

June 25, 2024

5:30 p.m.

The City of Live Oak Community Redevelopment Agency met on Tuesday, June 25, 2024 at 5:30 p.m. in City Hall for a regular scheduled meeting. Those present were: Board Chairwoman Lynda Brown-Owens, Vice Chairman David Burch, Board Member Tommie Jefferson, Board Member Matt Campbell, Board Member Tessie Allen, Board Member Cindy Robinson, City Clerk John Gill, and City Attorney Todd Kennon. Absent: Board Member Tammy Mobley.

Board Member Jefferson led the invocation, followed by the pledge of allegiance to the American Flag.

Chairwomen Owens called the meeting to order and proceeded to the first item on the agenda regarding the approval of the CRA agenda, with any additions, deletions or changes. Vice Chairman David Burch moved to approve the agenda as presented, which Board Member Campbell seconded. The motion carried unanimously.

Chairwomen Owens proceeded to the next item on the agenda, approval of the minutes from the May 28, 2024 CRA regular board meeting. Board Member Jefferson moved to approve the meeting minutes as presented, which Board Member Campbell seconded. The motion carried unanimously.

Chairwomen Owens then opened the floor for public comments.

Lee Harvard stated he would wait until item 6-A and 6-B comes up on the agenda.

Chairwomen Owens closed public comment.

Chairwomen Owens proceeded to Board Member Jefferson requested item, concerning the sidewalks South of the City Cemetery. Mr. Jefferson stated he would like to see the sidewalk and the area upgraded. CRA Assistant Christian Dixon approached the board stating he was able to take a look at the area to verify if any upgrades could be done or to see if the area would need a new sidewalk. Mr. Jefferson stated that the section he is inquiring about would be from Houston Ave to US 129. Mr. Dixon stated he would speak with the city's engineering, EUTAW regarding quotes.

CRA Assistant Christian Dixon proceeded with the next agenda item, discussion and possible board action regarding a submitted application for Façade Grant 2024-08, B.W. Helvenston Brothers & Sons Inc. on behalf of Lee Harvard. Mr. Dixon stated, the project is in the amount of \$17,264.60 and is only eligible for 80% reimbursement. The reimbursement would be in the amount of \$13,811 and staff recommends approval for this project. The packet submitted has a letter of intent along with the outline of the two buildings. Mr. Lee Harvard spoke thanking the CRA Board for considering his application for the Façade Grant. Board Member Campbell made a motion to approve FG 2024-08, which Board Member Robinson seconded. The motion carried unanimously.

Mr. Dixon proceeded with the next agenda item, regarding a submitted application for FG 2024-09, B.W. Helvenston Brothers & Sons Inc. on behalf of Lee Harvard. Mr. Dixon stated the applicant is requesting an update to the building. The project is in the amount of \$14,232.52 and is eligible for 80% reimbursement. The reimbursement would be in the amount of \$11,386.00 and staff recommends

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approval for this project. The packet submit has letter of intent along with pictures. Vice Chairman Burch made a motion to approve FG 2024-09, which Board Member Jefferson seconded. The motion carried unanimously.

Mr. Dixon proceeded with discussion and possible board action regarding a reimbursement request for FG 2024-03, Mishva LLC, on behalf of Vishal Patel. Mr. Dixon stated that the applicant submitted a packet with pictures of the before and after of the update along with all completed inspections report. They are eligible for a reimbursement in the amount of \$7,648.91. Board Member Campbell made a motion to approve FG 2024-03, which Board Member Jefferson seconded. The motion carried unanimously.

Mr. Dixon moved to discussion and possible board action regarding an update to Business Development Grant 2024-03, Mishva LLC, on behalf of Vishal Patel. Mr. Dixon stated the applicant updated the interior of the building. The pictures of the project are included in the packet along with the completed inspection report. Mr. Dixon stated the reimbursement amount is \$3,500 and staff recommends approval. Vice Chairman Burch made a motion to approve Business Development Grant 2024-03, which Board Member Jefferson seconded. The motion carried unanimously.

Mr. Dixon moved to discussion and possible board action regarding an update to Business Development Grant 2024-04, Sushma Corp, on behalf of Kirti Chaudhari. Mr. Dixon stated the applicant had new gas pumps installed. The pictures of the project are included in the packet along with payment information. Mr. Dixon stated the reimbursement amount is \$3,500 and staff recommends approval. Vice Chairman Burch made a motion to approve Business Development Grant 2024-04, which Board Member Campbell seconded. The motion carried unanimously.

Hearing no further comments, Board Member Jefferson made a motion to adjourned, which Vice Chairman Burch seconded. The Motion carried unanimously.

The meeting was adjourned.

Board Member Lynda Brown-Owens
CRA Chairwoman

Attest:
John Gill
City Clerk