

City of Live Oak
City Council Meeting Minutes
July 9th, 2024

The Live Oak City Council met Tuesday, July 09, 2024, at 5:30 p.m. in City Hall, located at 101 SE White Ave., Live Oak, Florida 32064 for a regular monthly meeting. The following officials were present: Mayor Frank Davis, Councilmember Tommie Jefferson, Council President David Burch, Councilmember Lynda Brown-Owens, Councilmember Matt Campbell, City Clerk John Gill, City Manager Larry Sessions, & City Attorney Todd Kennon. Not present was Councilmember Tesi Allen.

Council President Burch called the meeting to order.

Mayor Davis led the invocation, which was followed by the Pledge of Allegiance to the Flag.

Council President Burch then turned the floor over to Mayor Davis for the swearing-in of the new councilmembers. Mayor Davis recognized the departing council members for their public service and contribution to the City of Live Oak. Mayor Davis at this time invite the new councilmembers and their families to come forward so that they may be sworn in.

District 2 Councilmember Vanessa Brown-Robinson.

District 3 Councilmember David Alford.

District 5 Councilmember Gladys Owens.

Following the Councilmembers installation, Mayor Davis stated that council must elect a Council President and Council Pro-Tem from the members of the council for a two-year term. The floor was then opened for nomination for council president. Councilmember Alford nominated Councilmember Campbell and Councilmember Robinson nominated Councilmember Jefferson. A vote was taken with Councilmember Campbell receiving the majority of votes. Councilmember Jefferson then made the motion to appoint Councilmember Campbell as Council President, which Councilmember Owens seconded. The motion carried unanimously.

Mayor Davis then proceeded to nomination and election of Council Pro-Tem. Council President Campbell nominated Councilmember Alford and Councilmember Robinson nominated Councilmember Jefferson. A vote was taken with Councilmember Jefferson receiving the majority of votes. Councilmember Campbell made the motion to appoint Councilmember Jefferson as Council Pro-Tem, which Councilmember Alford second. The motion carried unanimously.

Council President Campbell presented the agenda for any additions, deletions, or changes. City Manager Sessions stated that he has two items to add to the agenda. The first is a grant request from Parks & Recreation and the second item is regarding approval of a FDOT boundary map. Councilmember Jefferson made a motion to approve the agenda with additions, which Councilmember Owens seconded. The motion carried unanimously.

Council President Campbell then proceeded to the next agenda item, approval of the June 11th regular monthly city council meeting minutes, and the June 25th council workshop meeting minutes. Councilmember Jefferson made a motion to approve the minutes as presented, which Councilmember Alford seconded. The motion carried unanimously.

Council President Campbell then opened the floor for public comments to those who wished to speak now or wait until the item is presented on the agenda. The following spoke at this time:

Mr. Wayne Hannaka spoke and gave a warm welcome to the new council members.

Mr. Vince Smith spoke regarding the budget for zoning, led in the water, and to welcome the new councilmembers.

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Mr. Keith Broders spoke regarding information on the class he is teaching on July 19th at 2:00pm.

Mr. Nathan Smith, Director of the Live Oak Housing Authority spoke regarding updates going on at the Housing Authority and to invite the City Council out to fun day on July 19th at 9:00 am at Webb Drive.

With no other comments, the floor was then closed to public comments.

Council President Campbell then turned the floor over to Mayor Frank Davis to discuss matters of the city. Mayor Davis proceeded with the nomination and election of a Voting Delegate to represent the City of Live Oak at this year's Florida League of Cities Annual Conference. Councilmember Robinson volunteered to be the voting delegate.

Mayor Davis proceeded to discussion with possible Council action on the nomination and appointment to the Suwannee County Tourist Development Board which was vacated by outgoing Councilmember Burch. Mr. Jimmy Norris, Economic Development Director approached the Council to answer any questions about the Suwannee County Tourist Development Board. Councilmember Robinson asked questions regarding the makeup of the board. At the conclusion of the discussion, the floor was then opened for nominations. Councilmember Owens nominated Councilmember Robinson followed by Councilmember Alford nominating Council President Campbell. A vote was taken with Councilmember Campbell receiving the majority of the votes. Councilmember Alford made the motion to appoint Council President Campbell to the Suwannee County Tourist Development Board, which Councilmember Jefferson seconded. The motion carried unanimously.

At this time Mayor Davis recognized everyone who helped make Freedom Festival a success.

Council President Campbell then moved on to City Manager Sessions added agenda item. Mr. Sessions then turned the floor over to Mr. Jason Furry, Director of Parks and Recreation for discussion with possible council action on a request to apply for a park & recreation grant. Mr. Furry informed Council that the Department of Environmental Protection is rolling out a cycle of grants and Parks & Recreation would like to have permission for staff to apply for a Trail-Go Grant for up to \$200,000 for the Heritage Trail on behalf of the city. Councilmember Owens made a motion to authorize Parks & Rec to apply for the Grant on behalf of the city, which Councilmember Alford seconded. The motion carried unanimously.

City Managers Sessions next added item on the agenda is to approve a Florida Department of Transportation City & County boundaries map. Mr. Sessions distributed maps to the council.

Mr. Sessions also advised Council that the Coliseum Fair Ground buildings will soon be upgraded and that there may be two oak trees that will need to be removed.

Council President Campbell moved to the next agenda item, discussion with possible council action to set a proposed maximum millage rate for the Tentative Budget Hearings for FY 2024-25. Finance Director Joanne Luther approached the council and explained that council can set the Tentative Budget with the information provided in the council packet. Mr. Sessions recommendation is to set the maximum millage rate at 9.50 mills. Councilmember Jefferson made a motion to accept the City Managers recommendation and to set the maximum millage rate at 9.50 mills, which Councilmember Alford seconded. The motion carried unanimously.

Council President Campbell moved to the next agenda item for discussion with possible council action, setting a date and time for the Tentative Budget Hearings for FY 2024-25. Ms. Luther suggested the dates would be September 10th 2024 for the Tentative Budget Hearing and September 24th 2024 for the Final Budget Hearing. Councilmember Jefferson made a motion to set the dates of September 10th and 24th for the hearings, which Councilmember Alford seconded. The motion carried unanimously.

Council President Campbell then moved on to discussion with possible council action on Resolution 2024-10, a resolution authorizing the execution of grant agreement DO288 with the Florida Department of Commerce, providing for the acceptance of a grant award of up to \$601,000.00 in reimbursable costs associated with the 68th street water and sewer improvements project. City Attorney Kennon read the title into the record. Councilmember Alford made a motion to approve Resolution 2024-10, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Campbell proceeded to discussion with possible council action on Resolution 2024-17, a resolution authorizing the appropriation of sewer repair reserve funds. City Attorney Kennon read the title into the record. Councilmember Alford made a motion to approve Resolution 2024-17, which Councilmember Owens seconded. The motion carried unanimously.

Council President Campbell proceeded to discussion with possible council action, Resolution 2024-18. A resolution authorizing the execution of grant agreement DO274 with the Florida Department of Commerce, providing for the acceptance of a grant award of up to \$285,000.00 in reimbursable costs associated with the redevelopment of Heritage Square. City Attorney Kennon read the title into the record. Councilmember Alford made a motion to approve Resolution 2024-18, which Councilmember Robinson seconded. The motion carried unanimously.

Council President Campbell proceeded to discussion with possible council action, Resolution 2024-22. A resolution authorizing the execution of Amendment No. 2 to Agreement No. WG051 between Florida Department of Environmental Protection and Suwannee River Water Management District associated with the Live Oak Septic to Sewer and Reuse Project. City Attorney Kennon read the title into the record. Councilmember Jefferson made a motion to approve Resolution 2024-22, which Councilmember Robinson seconded. The motion carried unanimously.

Council President Campbell proceeded to discussion with possible council action, Resolution 2024-19. A resolution accepting a bid from Anderson Columbia Co. Inc. related to the sanitary sewer extensions in two separate service areas located within the City of Live Oak, Florida, providing for the award and execution of a contract. City Attorney Kennon read the title into the record. Councilmember Jefferson made a motion to approve Resolution 2024-19, which Councilmember Alford seconded. The motion carried unanimously.

Council President Campbell proceeded to discussion with possible council action, Bid award for ITB-02-2024 for a 12' water main under US 129 North. Councilmember Jefferson made a motion to go with the lowest bid in amount of \$168,200 with D&B Heavy Equipment, which Councilmember Alford seconded. The motion carried unanimously.

Council President Campbell proceeded to discussion with possible council action, Resolution 2024-20. A resolution accepting a bid from D&B Heavy Equipment related to the installation of a 12' water main under US 129 North. City Attorney Kennon read the title into the record. Councilmember Jefferson made a motion to approve Resolution 2024-20, which Councilmember Owens seconded. The motion carried unanimously.

Council President Campbell proceeded to discussion with possible council action on the first reading of Ordinance 1514, an Ordinance adopting and enacting a new code of ordinance for the City of Live Oak, providing for the repeal of certain ordinances not included therein providing a penalty for the violation thereof providing for the manner of amending such code and providing when such code and this ordinance shall become effective. City Attorney Kennon read the title into the record. Council President Campbell opened the floor for public comments. None heard, Council President Campbell closed the floor to public comments. Councilmember Jefferson made a motion to approve Ordinance 1514, which Councilmember Owens seconded. The motion carries unanimously.

Council President Campbell proceeded to discussion with possible council action on the first reading of Ordinance 1515, an ordinance amending the future land use classification to 1.760 (mol) (small scale) acres on the future land use plan map of the City of Live Oak Comprehensive Plan pursuant to an application CPA 24-02 by the property owners and/or their authorized representative recommending to the City Council approval of an amendment to the future land use plan map of the City of Live Oak Comprehensive Plan for change in the land use classification from residential moderate density and residential medium density to commercial. City Attorney Kennon read the title into the record. Council President Campbell opened the floor for public comments. None heard, Council President Campbell closed the floor to public comments. Councilmember Alford made a motion to approve Ordinance 1515, which Councilmember Robinson seconded. The motion carried unanimously.

Council President Campbell proceeded to discussion with possible council action first reading of Ordinance 1516, an ordinance amending the zoning district to 10.863 acres (mol) of land on the Official Zoning Atlas Land Development Regulations pursuant to an application LDR 24-02, by the City Council providing for a change in the assigned zoning district from residential single family two (RSF) residential single family Three (RSF-3), and Commercial – General (C-G) to Office Institutional (O-I). Attorney Kennon read the title into the record. Council President Campbell opened the floor for public comments. None heard, Council President Campbell closed the floor to public comments. Councilmember Alford made a motion to approve Ordinance 1516, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Campbell proceeded to discussion with possible council action first reading of Ordinance 1517, an ordinance amending Ordinance No. 817 as amended entitled the City of Live Oak Land Development Regulations pursuant to an application LDR24-03 by the City of Live Oak City Council adding amending renaming reorganizing renumbering and/or striking portions of text within article Two- Definitions Four- Zoning Regulations and Supplemental District Regulations-Multiple Family 4.19.3 access control, 4.19.8 exclusions from height limitations, 4.19.10 fences, walls, and hedges, 4.19.12 Community Redevelopment Area District development standards, and Fourteen- Permitting and Concurrency Management Section 14.11 Special Permits for Essential Services. Attorney Kennon read the title into the record. Council President Campbell opened the floor for public comments. None heard, Council President Campbell closed the floor to public comments. Councilmember Alford made a motion to approve Ordinance 1517, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Campbell proceeded to Discussion with possible Council action, first reading of Ordinance 1518, an ordinance relating to public right-of-way, making findings and vacating segment(s) of unimproved platted street right-of-way within the City of Live Oak, as follows: a portion of Mill Street (by plat), 233.80 feet by 40 feet – bounded on the South by block 10 of the Dowling Addition to the City of Live Oak, bounded on the North by block 9 of the Dowling Addition to the City of Live Oak, bounded on the East by Waterman Avenue, and bounded on the West by Railroad Avenue; and, a portion of Park Street (by plat), 141.88 feet by 40 feet – bounded on the South by lot 1 block 12 of the Dowling Addition to the City of Live Oak, bounded on the North by lot 4 block 11 of the Dowling Addition to the City of Live Oak, bounded on the East by the abandoned Seaboard Coast Line Railroad right-of-way, and bounded on the West by a line connecting the Southwest corner of lot 4 block 11 of the Dowling Addition to the City of Live Oak and the Northwest corner of lot 1 block 12 of the Dowling Addition to the City of Live Oak. . Attorney Kennon read the title into the record. Council President Campbell opened the floor for public comments. Mr. Jeff Chaillou spoke regarding Park Street. City Manager Sessions advised Mr. Chaillou that he and the Public Works Director, Jerald Lee will come out in the morning to address his concerns. Council President Campbell closed the floor to public comments. Councilmember Jefferson made a motion to approve Ordinance 1518, which Councilmember Owens seconded. The motion carried unanimously.

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With there being no further business, the meeting was adjourned.

Councilmember Matt Campbell
City Council President

Attest:
Mr. John Gill
City Clerk