

CRA Board Meeting

August 22, 2023

5:30 p.m.

The City of Live Oak Community Redevelopment Agency met on Tuesday, August 22, 2023 at 5:30 p.m. in City Hall for a regular scheduled meeting. Those present were: Board Chairwoman Lynda Brown-Owens, Vice Chairman David Burch, Board Member Tommie Jefferson, Board Member Matt Campbell, Board Member Tammy Mobley, Board Member Cindy Robinson, City Clerk John Gill, and City Attorney Todd Kennon. Absent was Board Member Tessie Allen

Chairwoman Owens called the meeting to order and proceeded to the first item on the agenda regarding the approval of the CRA agenda, with any additions, deletions or changes. Board Member Campbell moved to approve the agenda as presented, which Board Member Jefferson seconded. The motion carried unanimously.

Chairwoman Owens proceeded to the next item on the agenda, approval of the minutes from the July 25, 2023 CRA regular board meeting. Board Member Jefferson moved to approve the July 25, 2023 CRA regular board meeting minutes as presented, which Board Member Allen seconded. The motion carried unanimously.

Chairwoman Owens opened the floor for Public Comments.
Tornigua Owens spoke regarding the CRA Boundary map
With no other speakers, public comments were closed.

Chairwomen Owens proceeded with the next agenda item, CRA Board Chair/Vice-Chair nominations and appointments. The floor was opened for nominations, at this time Vice Chairman Burch nominated Chairwomen Owens, which Board Member Jefferson seconded. The nomination passed unanimously.

The floor was then opened for nominations for Vice-Chairman. Board Member Campbell made a motion to nominate Vice Chairman Burch to remain in his seat as Vice Chairman and no other nomination were made, which Board Member Allen seconded. The nomination passed unanimously.

Ms. Owens moved on with reports/updates and other action items, as requested by Board Member Allen. CRA assistant Christian Dixon gave an updated report regarding phase 1 on the Heritage Square project.

At this time Ms. Owens recognized Ms. Katherine Allen with The University of Florida IFAS Extension Office regarding funding for art festivals and tentative dates.

Chairwomen Owens proceeded to next item, distribution and discussions of FRA Conference forms. Mr. Dixon provided information about the events and times for the conference along with the option to attend a CRA board training. The conference dates are October 24-27, 2023.

Mr. Dixon move on with reimbursement requests, regarding the reimbursement of Façade Grant 2023-24, Kraves Boutique on behalf of Tammy Williams. The project is in the amount of \$3676.50 which the owner is eligible for reimbursement in the amount of \$2,757.38. Board Member Campbell made a motion

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to approve Façade Grant 2023-24, which Vice Chairman Burch seconded. The motion carried unanimously.

Mr. Dixon proceeded with grant program update, regarding adjustments to the 2023-2024 Façade Grant program. Mr. Dixon stated that the CRA agency is looking to increase the percentage from 75% to 80% with a cap amount from 12,000 to \$20,000. Board Member Campbell made a motion to approve adjustments to the Façade Grant, which Vice Chairman Burch seconded. The motion carried unanimously.

Mr. Dixon proceeded with discussion and possible Board action regarding adjustments to the 2023-2024 Minor Home Improvement Grant Program. Mr. Dixon stated the CRA agency is looking to increase the reimbursement from \$1,200 to \$2,000, also changing the requirement from single home to residential. Board Member Campbell made a motion to approve adjustments to the Façade Grant, which Board Member Jefferson seconded. The motion carried unanimously.

Mr. Dixon moved on with discussion and possible Board action regarding adjustments to the 2023-2024 Business Startup Grant Program, Mr. Dixon requested the Board to approve the recommendation to allow commercial business that already exist to apply for the Business Startup Grant. Vice Chairman Burch made the motion to approve the adjustments to the Business Startup Grant to allow not only new businesses also to include existing businesses to apply as well. The adjustments will also include changing the title of the grant to Business Development Grant, which Board Member Campbell seconded. The motion carried unanimously.

CRA Coordinator Nicholas Frigiola proceeded with the CRA Budget Resolution 2023-01, a resolution appropriating unexpended funds from the current 2022-2023 fiscal year. Board Member Campbell move to approve resolution 2023-01, which Board Member Allen seconded. The motion carried unanimously.

Mr. Frigiola proceeded with Resolution 2023-02 CRA Budget Resolutions, a resolution adopting a budget for the fiscal year of 2023-2024. Board Member Campbell made motion to approve Resolution 2023-02, which Board Member Allen seconded. The motion carried unanimously.

Hearing no further comments,

Vice Chairman Burch made a motion to adjourned, which Board Member Campbell seconded. The Motion carried unanimously. The meeting was adjourned.

Board Member Lynda Brown Owens
CRA Chairwoman
Attest:Mr. John Gill City Clerk