

City of Live Oak  
Special Called City Council Meeting Minutes  
September 24, 2024

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The Live Oak City Council met Tuesday, September 24, 2024, at 5:30 p.m. in City Hall located at 101 SE White Ave., Live Oak, Florida 32064 for a Special Called City Council Meeting. The following officials were present: Mayor Frank Davis, Council President Matt Campbell, Councilmember Tommie Jefferson, Councilmember Vanessa Robinson, Councilmember Gladys Owens, Councilmember David Alford, City Attorney Todd Kennon, City Manager Larry Sessions, and City Clerk John Gill.

Council President Campbell called the meeting to order.

Mayor Frank Davis led the Invocation followed by Pledge of Allegiance to the American Flag.

Council President Campbell proceeded to approval of the agenda, with any additions, deletions, or changes. Council President Campbell advised that Resolution 24-32, a Declaration of State of Emergency for Hurricane Helene is added as item 4C on the agenda. Councilmember Robinson made a motion to approve the agenda with the addition of item 4C, which Councilmember Owens seconded. With no discussion the motion carried unanimously.

Council President Campbell then opened the final budget hearing.

The first item for discussion with possible council action is the final reading of Ordinance 1522, an ordinance adopting the City of Live Oak milage rate (9.2623) for the levy of Ad Valorem taxes for FY 2024-25. City Attorney Kennon read the title into the record. Council President Campbell opened the floor for public comments. With no comments heard, the floor for public comments was closed. Councilmember Jefferson made a motion to approve the final reading of Ordinance 1522, which Councilmember Alford seconded. With no discussion the motion carried unanimously.

Council President Campbell move to the next agenda item, discussion with possible council action on the final reading of Ordinance 1523, an Ordinance adopting the City of Live Oak operating budget for FY 2024-25. City Attorney Kennon read the title into the record. Council President Campbell opened the floor for public comments. With no comments heard, the floor for public comments was closed. Councilmember Owens made a motion to approve the final reading of Ordinance 1523, which Councilmember Robinson seconded. Councilmember Jefferson questioned the \$94,000 allocated to the finance department. City Manager Sessions explained that the funds are for salaries of replacement employees. With no other discussion the motion carried unanimously.

At this time the final budget hearing was closed.

Council President Campbell then opened the floor for public comments. With none heard, the floor was closed for public comments.

Council President Campbell moved to City Manager Sessions agenda item. Mr. Sessions gave an update on the procedures that are taking place for preparation for Hurricane Helene.

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Council President Campbell proceeded with discussion with possible council action, Resolution 2024-30, a resolution authorizing the execution of a local agency program agreement with the Florida Department of Transportation providing for the improvement of groundwater quality and roadway drainage through the replacement of drainage wells in various locations providing for an award of grant funds up to \$22,971.00. Mr. Kennon read the title into the record. Councilmember Robinson made a motion to approve Resolution 2024-30, which Councilmember Alford seconded. With no discussion the motion carried unanimously.

Council President Campbell proceeded with discussion with possible council action, Resolution 2024-31, a resolution accepting a bid from Live Oak Management Group, LLC. related to the construction of certain streets located within the City of Live Oak, Florida, providing for the award and execution of a contract. Mr. Kennon read the title into the record. Councilmember Jefferson made a motion to approve Resolution 2024-31, which Councilmember Alford seconded. With no discussion the motion carried unanimously.

Council President Campbell proceeded to discussion with possible council action, Resolution 2024-32, a resolution declaring a local State of Emergency for the city of Live Oak pursuant to section 252.38(2) Florida Statutes, due to the threat of potential tropical cyclone nine, providing for waiver of procedures and formalities, delegating authority, and providing an effective date. Mr. Kennon read the title into the record. Councilmember Alford made a motion to approve Resolution 2024-32, which Councilmember Alford seconded. The motion carried unanimously.

With there being no further business, the meeting was adjourned.

Councilmember Matt Campbell  
City Council President

Attest:  
Mr. John Gill  
City Clerk