

# **CRA Board Meeting**

## **September 26, 2023**

### **5:30 p.m.**

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The City of Live Oak Community Redevelopment Agency met on Tuesday, September 26, 2023 at 6:00 p.m. in City Hall for a regular scheduled meeting. Those present were: Board Chairwoman Lynda Brown-Owens, Vice Chairman David Burch, Board Member Tommie Jefferson, Board Member Matt Campbell, Board Member Tammy Mobley, Board Member Cindy Robinson, Board Member Tessie Allen, City Clerk John Gill. Absent: City Attorney Todd Kennon, Mr. Stephen Mercer for Mr. Kennon.

Vice Chairman Burch called the meeting to order and proceeded to the first item on the agenda regarding the approval of the CRA agenda, with any additions, deletions or changes. Board Member Campbell moved to approve the agenda as presented, which Board Member Jefferson seconded. The motion carried unanimously.

Vice Chairman Burch proceeded to the next item on the agenda, approval of the minutes from the August 22, 2023 CRA regular board meeting. Board Member Jefferson moved to approve the August 22, 2023 CRA regular board meeting minutes as presented, which Board Member Allen seconded. The motion carried unanimously.

Vice Chairman Burch opened the floor for Public Comments.

None heard.

Public comments were closed.

Vice Chairman Burch proceeded to the next agenda item, with discussion about storm recovery planning for the CRA district. CRA Coordinator Nicholas Frigiola spoke explaining the plan in place for recovery.

Vice Chairman Burch proceeded with discussion and board action pertaining to the schedule of the CRA board meeting dates for the 2023-2024 Fiscal Year. Chairwomen Owens made a motion to approve the dates for the CRA board meeting dates, which Board Member Jefferson seconded. The motion carried unanimously.

Vice Chairman Burch moved to phase 2 of the Don Allen Cultural Center renovation project on behalf of Heritage Park and Gardens CRA Coordinator Nicholas Frigiola stated that this is the annual request for funds, inside the packet is a complete break down and total cost for a \$15,000 reimbursement. Representative Julie Ulmer stated the project should be done for the ribbon cutting in January 2024. Councilmember Campbell made a motion to approve phase 2 for the Don Allen Culture Center renovation project, which Councilmember Allen seconded. The motion carried unanimously.

Vice Chairman Burch proceeded to the next agenda item, discussion and potential board action pertaining to Business Development Grant 2024-01 Inside Out Nutrition on behalf of Brittany Shearer. CRA assistant Christian Dixon explained the work that was done for this project and total cost is in the amount of \$12,870 which allowed the business to be eligible for grant reimbursement in the amount of \$9,652.50.

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Councilmember Campbell made a motion to approve The Business Development Grant, which Councilmember Jefferson seconded. The motion carried unanimously.

Vice Chairman Burch moved on to discussion and potential board action pertaining to Business Development Grant 2024-02, Amazing Grace Designs LLC on behalf of Dottie Chauncey. Mr. Dixon explained that all issues and work has been done and the project is eligible for a reimbursement up \$10,000 and the total amount for the project is \$19,327.96. Councilmember Campbell made a motion for the approval of the Business Development Grant 2024-02, which Councilmember Jefferson seconded. The motion carried unanimously.

Vice Chairman Burch moved to discussion and potential board action pertaining to Façade Grant 2024-01 Amazing Grace Designs LLC. Mr. Dixon advised the project total cost is in the amount of \$14,338 which will make the project eligible for a reimbursement in the amount of \$11,470.40. Councilmember Campbell made a motion to approve the Façade Grant 2024-01, which Councilmember Jefferson seconded. The motion carried unanimously.

Vice Chairman Burch proceeded to discussion and potential board action pertaining to Façade Grant 2024-02 Best Choice Auto Sales & Services Inc., on behalf of Donna Hester. Mr. Dixon explained all the project details and the total amount for the project is \$11,700 which make the project eligible for reimbursement in the amount of \$9,360. Councilmember Campbell made a motion to approve Façade Grant 2024-02, which Councilmember Robinson seconded. The motion carried unanimously.

Vice Chairman Burch proceeded with discussion and potential board action in regards to acquiring an appraisal for the Suwannee Pack properties to facilitate redevelopment. CRA Coordinator Nichoals Frigiola stated approval is need to get an appraisal to start a plan for the redevelopment. Chairwomen Owens made a motion to approve the approval for the appraisal, which Councilmember Mobley seconded. The motion carried unanimously.

Hearing no further comments,  
Councilmember Jefferson made a motion to adjourn, which Board Member Allen seconded. The Motion carried unanimously. The meeting was adjourned.

Board Member Lynda Brown Owens  
CRA Chairwoman  
Attest:Mr. John Gill City Clerk