

City of Live Oak
City Council Meeting Minutes
December 10, 2024

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The Live Oak City Council met Tuesday, December 10, 2024, at 5:30 p.m. in City Hall, located at 101 SE White Ave., Live Oak, Florida 32064 for a regular monthly meeting. The following officials were present: Council President Matt Campbell, Councilmember Tommie Jefferson, Councilmember Vanessa Robinson, Councilmember Gladys Owens, Councilmember David Alford, Mayor Frank Davis, City Clerk John Gill, City Manager Larry Sessions, and City Attorney Todd Kennon.

Council President Campbell called the meeting to order.

Mayor Davis led the invocation, which was followed by the Pledge of Allegiance to the Flag.

Council President Campbell proceeded to the first agenda item, approval of the agenda with any additions, deletions or changes. Councilmember Alford added item 5-B, discussion with possible council action to authorize City Manager to take action on the illegally placed mobile home at 508 Scriven Street. Councilmember Robison added item 5-C to allow Keys Claim to give a presentation. Councilmember Jefferson added item A-1 to have a discussion with possible council action about new trash cans, also item A-2, discussion with possible council action on road improvements. Councilmember Jefferson made a motion to approve the agenda with the additions, which Councilmember Alford seconded, the motion carried unanimously.

Council President Campbell proceeded to the approval of the November 12th, regular monthly city council meeting minutes. Councilmember Jefferson made a motion to approve the minutes as presented, which Councilmember Alford seconded. The motion carried unanimously.

Council President Campbell then opened the floor to public comments for those who wished to speak now or wait until the agenda item is presented.

The following individuals chose to speak when the agenda item is presented.

Jeff Bradford item 6F-J

Alicia Redish item 6F-J

Lynda Williams Mobile Homes

With no other comments, the floor was closed to public comments.

Council President Campbell proceeded to Mayor Davis with matters regarding the city. Mayor Davis presented for discussion with possible council action the City of Live Oak, 2025 Holiday Calendar. Councilmember Robinson made a motion to approve the City of Live Oak, 2025 Holiday Calendar, which Councilmember Alford seconded. The motion carried unanimously.

Mayor Davis reminded the Council that beautification of the city was the top priority of those who responded to the city's vision survey last year. He met with the Chamber of Commerce and other business leaders who are looking into ways the community can beautify our city. He also encouraged the council to take a hard look at setting aside funds to resurface streets in Live Oak and to make plans in 2025.

Council President Campbell proceeded to Councilmember Robinson agenda item, presentation from Keys Claims Consultants. Mr. Mark Glover gave an overview of Keys Claims and the service they provided regarding disaster recovery. Mr. Glover gave a preliminary policy review and answered question posed by the council. The Council agreed to have a workshop to further discuss the details of the proposal.

Council President Campbell proceeded to Councilmember Jefferson's item regarding discussion on Ordinance 1517 related to text changes to the Land Development Regulations relating to permitting for manufactured homes older than 2008. Councilmember Jefferson advised that because the constituent who requested the item was not there, he made the motion to table the item until further notice, which Councilmember Owens second. The motion carried unanimously.

Council President Campbell moved to Councilmember Jefferson added agenda item A-1, discussion of new trash cans for the City of Live Oak. Councilmember Jefferson stated that he would like the council to make a decision on whether to give the trash cans at no charge or to charge a fee per month for one year. Public Works Director Jerald Lee explain that there would need to be an ordinance change, which he is currently working on with the City Manager and the Finance Director. He explained that the cost of the trash cans and the rate increase in the amount of \$2.50 was already factored into the budget.

Council President Campbell proceeded to Councilmember Jefferson added item A-2, discussion regarding roads and streets. Councilmember Jefferson stated that he would like short streets such as 4th Street, Spruce Street, Leslie Street, and Mussey Street paved. Council President Campbell stated the streets were not in the budget for a repaving project and suggested that this item should be brought up during the time of budgeting projects for the city. Mayor Davis advised there should be a workshop for this project. Council President Campbell opened the floor for public comments for the people that wanted to speak on this agenda item. Linda Williams spoke regarding street and road paving. Council President close the floor for public comment.

Council President Campbell proceeded to Councilmember Alford agenda item regarding discussion with possible council action, authorizing the City Manager to take action on an illegally placed mobile home placed at 508 Scriven Street. Councilmember Alford made a motion to table this item, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Campbell proceeded to the City Managers items. Mr. Sessions gave an update on the water leaks that occurred throughout the city leading up to Christmas on the Square and during the event.

Mr. Sessions proceeded to discussion with possible council action on awarding bid RFP 07-2024, Recreational Trail Lighting Fixtures. Parks & Receptions Director Jason Furry requested that the

council approve the purchase of lights for Heritage Trail from City Electric Supply. Councilmember Robinson made a motion to approve RFP 07-2024, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Campbell moved to discussion with possible council action on awarding bid ITB 04-2024 for Irvin Ave & 7th Street Infrastructure Improvements. Councilmember Alford made a motion to award the bid to Blue Rock Inc., ITB 04-2024, which Councilmember Owens seconded. The motion carried unanimously.

Council President Campbell moved to discussion with possible council action, Resolution 2024-39, a resolution accepting a bid from Blue Rock, Inc. related to the Irvin Ave and 7th Street infrastructure improvements within the City of Live Oak. City Attorney Kennon read the resolution title into the record. Councilmember Alford made a motion to approve Resolution 2024-39, which Councilmember Robinson seconded. The motion carried unanimously.

Council President Campbell moved to discussion with possible council action, Resolution 2024-40, a resolution adopting the Suwannee County Comprehensive Emergency Management Plan as the protocol to be followed by all agencies in the city identified in the plan as authorized by law through the enactment of any declaration of a local state of emergency. Mr. Kennon read the resolution title into the record. Councilmember Robinson made a motion to approve Resolution 2024-40, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Campbell moved on to discussion with possible council action, Resolution 2024-41, a resolution of the City Council of the City of Live Oak, Florida as subgrantee to enter into a disaster relief funding agreement with the State of Florida Division of Emergency Management as grantee, identified as contract number nbwpgjsfywp6 agreement number z4541. Mr. Kennon read the resolution title into the record. Councilmember Jefferson made a motion to approve Resolution 2024-41, which Councilmember Owens seconded. The motion carried unanimously.

Council President Campbell moved on to discussion with possible council action, final reading of Ordinance 1524, an ordinance of the City of Live Oak, Florida amending the Zoning District to 0.338 acres of land on the Official Zoning Atlas of the City of Live Oak Land Development Regulations, pursuant to an application LDR 24-06 by property owner and/or their authorized designated representative providing for a change in the assigned zoning district from Residential Single Family to Residential Office on certain lands within the corporate limits of the City of Live Oak, Florida. Mr. Kennon read the ordinance title into the record. Council President Campbell opened the floor for public comments. With no comments heard, Council President Campbell closed the floor to public comments. Councilmember Alford made a motion to approve the final reading of Ordinance 1524, which Councilmember Robinson seconded. The motion carried unanimously.

Council President Campbell moved on to discussion with possible council action, final reading of Ordinance 1525, an ordinance of the City of Live Oak, Florida amending the zoning district to 3.113 acres of land on the Official Zoning Atlas of the city of Live Oak Land Development Regulation pursuant to an application LDR24-07 by the property owners and/or their authorized representative providing for a change in the assigned zoning district from Residential Single Family Manufactured Home to Residential (unconventional) Single Family on certain lands within the corporate limits of the City of Live Oak, Florida. Mr. Kennon read the ordinance title into the record. Council President Campbell opened the floor for public comments. With no comments heard, Council President Campbell closed the floor to public comments. Councilmember Ownes made a motion to approve the final reading of Ordinance 1525, which Councilmember Jefferson seconded. The motion carried unanimously.

Council President Campbell moved on to discussion with possible council action, final reading of Ordinance 1526, an ordinance of the City of Live Oak, Florida amending the Future Land Use Classification to 5.055 acres on the Future Land Use Plan Map of the City of Live Oak Comprehensive Plan, pursuant to an application CPA 24-05 by the property owners and/or their authorized representative, under the amendment procedures established in sections 163.3161 through 163.3215 providing for a change in the assigned Future Land Use Classification from Residential Low Density to Industrial on certain lands within the corporate limits of the City of Live Oak, Florida. Mr. Kennon read the ordinance title into the record. Council President Campbell opened the floor for public comments. With no comments heard, Council President Campbell closed the floor to public comments. Councilmember Alford made a motion to approve the final reading of Ordinance 1526, which Councilmember Robinson seconded. The motion carried unanimously.

Council President Campbell moved to discussion with possible council action, final reading of Ordinance 1527, an ordinance of the City of Live Oak, Florida amending the zoning district to 5.055 acres of land on the Official Zoning Atlas of the City of Live Oak Land Development Regulations pursuant to an application LDR 24-08 by the property owners and/or their authorized representative providing for a change in the assigned zoning district from Residential Single Family Manufactured Home to Industrial on certain lands within the corporate limits of the City of Live Oak, Florida. Mr. Kennon read the ordinance title into the record. Council President Campbell opened the floor for public comments. With no comments heard, Council President Campbell closed the floor to public comments. Councilmember Alford made a motion to approve the final reading Ordinance 1527, which Councilmember Robinson seconded. The motion carried unanimously.

Council President Campbell moved to discussion with possible council action for the appointment of Seat #5 to the Planning and Zoning Board for a 3-year term starting August of 2024 and ending in August of 2027 based on applications received. Councilmember Robinson made a motion to appoint Kenneth Beasley for Seat #5, which Councilmember Jefferson. Council President Campbell opened for public comment. Alicia Redish spoke regarding new

homes in the city also regarding Seat #5 for Planning and Zoning Board. Council President Campbell closed the floor for public comment. Councilmember Alford asked Mr. Beasley with since he is being considered for the position what is his background. Mr. Beasley approached council and explained why he would be a good fit for Seat #5. Council President Campbell then took a roll call vote with Councilmember Alford, Councilmember Owens, and Council President Campbell voting No, and Councilmember Jefferson and Councilmember Robinson voting yes. The motion failed. Mr. Session stated that Seat #5 would need to be readvertised.

Councilmember Robinson made a motion to have Seat #5 of the Planning and Zoning Board readvertised, which Councilmember Alford seconded. Planning and Zoning Director George Curtis explained the time frame for the ad to run along with the qualifications for Seat #5. No vote was taken. Councilmember Jefferson inquired as to the process for interviewing applicants and what will be the standard. Mr. Kennon proposed to draft a short policy for the Councils consideration. Council President Campbell afforded Mr. Clepper time to comment.

With there being no further business, the meeting was adjourned.

Councilmember Matt Campbell
City Council President

Attest:
Mr. John Gill
City Clerk