



## Planning & Zoning Board / Local Planning Agency Board Meeting Agenda

Monday, October 21, 2024 - 5:30 PM, or shortly thereafter  
City Hall Council Room, 101 White Ave. Live Oak, FL

**Seat 1 – Jimmy Cherry (23-26)**

**Seat 2 – Alicia Redish (23-26)**

**Seat 3 – William “Jimmy” McCullers, Sr. (22-25)**

**Seat 4 – Brantley Helvenston (22-25)**

**Seat 5 – Seat Vacant**

**Seat 6 – Gloria Hancock (22-25)**

**Seat 7 – Jessie Philpot Jr. (24-27)**

**SCSD – Ethan Butts (non-voting member)**

**Board Attorney – Jimmy Prevatt**

**Brantley Helvenston is sitting Chair of the Board / The Vice Chair position is currently vacant**

### **Meeting called to order**

○ (1) **Vice-Chair Nominations**

Shana Hatfield’s term ended September 2024 and she declined to renew her term. As such, the position of Vice-Chair of the board is open and another Board member will have to fill the open position.

- (a) At this time, staff will open the floor for **nominations** for one or more Board member(s) to be considered to serve as **Vice-Chairperson**.

A motion, second and vote will be needed for each respective nomination.

When there are no additional nominations, that portion will close.

- (b) At this time, staff will open the floor for the **appointment** of a **Vice-Chairperson** from the nominations.

If more than one Board member was nominated for **Vice-Chairperson**, each Board member will be provided a ballot sheet to write down the name of their vote, and the Clerk will tally the votes and announce the name which received the most votes to serve as **Vice-Chairperson** for a 2-year term, effective immediately.

If only one Board member was nominated, a motion, second and vote will then be needed for the **appointment** of that **Vice-Chairperson** to serve a 2-year term, effective immediately.

*Pursuant to Section 286.0105, Florida Statutes, the City hereby advises the public and all persons that: If you or another person decides to appeal any decision made at the above referenced public hearings, that you or said person will need a record of the proceedings, and that, for such purpose, affected persons may need to ensure that a verbatim record/transcript of the proceedings is made that will be acceptable to a court, which record includes the testimony and evidence upon which the appeal is to be based. Such person must provide a method of recording the proceedings verbatim as the City may not do so.*

*In accordance with the Americans with Disabilities Act and Section 286.26, Florida Statutes, persons with disabilities needing special accommodation to participate in this meeting, shall contact the Live Oak City Clerk’s Office at (386) 362-2276, at least 48 hours prior to the meeting.*

- (2) **Review and Approval of Meeting Minutes**
  - August 19<sup>th</sup>, 2024 Planning & Zoning Regular Meeting
  - August 19<sup>th</sup>, 2024 Board of Adjustment Meeting

*Motion needed to accept as presented, or to accept with corrections as noted.*

- (3) **Board Attorney and/or City Clerk to swear in any staff or public who may potentially give testimony at any time during the proceedings to follow.**
- (4) Public Comments (*please sign up in advance – comments will be limited to 3 minutes*)
- (5) **RESOLUTION NO LPA – LDR 24-06, Azalea 15 LLC, applicant**

A Resolution for consideration by the Planning and Zoning Board, serving as the Local Planning Agency, for **Agency review and recommendation to the City Council** of a proposed Zoning Map Change **from** Residential Single Family– Two (RSF-2) **to** Residential-Office (R-O) on 0.338± acres at a parcel of land on the Northeast intersection of Anderson Ave. NE and Fir St. NE.

*Motion needed to approve, approve with certain stated conditions, or for denial.*

- (6) **RESOLUTION NO LPA – LDR 24-07, Azalea 15 LLC, applicant**

A Resolution for consideration by the Planning and Zoning Board, serving as the Local Planning Agency, for **Agency review and recommendation to the City Council** of a proposed Zoning Map Change **from** Commercial-Intensive (C-I) and Residential Single Family / Manufactured Home – Two (RSF/MH-2) **to** Residential (Unconventional) Single Family - Two (RSFU-2) on 3.113± acres at parcels of land east of Railroad Ave. SE, west of Waterman Ave. SE, north of Park St. SE, and south of Cooper St. SE.

*Motion needed to approve, approve with certain stated conditions, or for denial.*

- (7) **RESOLUTION NO LPA – CPA 24-05, Live Oak Investment 140 acting as authorized agent for John Dykes, applicant**

***Part 1 of a 2-part Application***

A Resolution for consideration by the Planning and Zoning Board, serving as the Local Planning Agency, for **Agency review and recommendation to the City Council** of a proposed Future Land Use Plan Map Change **from** Residential Low Density **to** Industrial on 5.055± acres at parcels of land on Anna Ave. NE.

*Motion needed to approve, approve with certain stated conditions, or for denial.*

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- (8) **RESOLUTION NO LPA – LDR 24-08, Live Oak Investment 140 acting as authorized agent for John Dykes, applicant**

*Part 2 of a 2-part Application*

A Resolution for consideration by the Planning and Zoning Board, serving as the Local Planning Agency, for *Agency review and recommendation to the City Council* of a proposed Zoning Map Change **from** Residential Single Family / Manufactured Home – One (RSF/MH-1) **to** Industrial (I) on 5.055± acres at parcels of land on Anna Ave. NE.

*Motion needed to approve, approve with certain stated conditions, or for denial.*

- (9) **RESOLUTION NO PZ DEV 24-02, Bohler Engineering acting as authorized agent for Live Oak 129 Land Trust, applicant**

A Resolution for consideration *and final Board action* by the Planning and Zoning Board, for the Site and Development Plan Review pertaining to the proposed construction of a Wawa gas station on a vacant parcel located at the corner of Ohio Ave. N and 72<sup>nd</sup> Trace NE. Suwannee County Tax Parcel IDs: 13-02S-13E-04969-000201 & 13-02S-13E-04969-000301.

*Motion needed to approve, approve with certain stated conditions, or for denial.*

**If no further business, motion to adjourn Planning & Zoning Board / Local Planning Agency Meeting.**

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